

# Braunstone Park & Rowley Fields Community Meeting

**DATE:** Thursday, 10 November 2016  
**TIME:** 5:30 pm  
**PLACE:** Conference Room, Braunstone Leisure  
Centre, 2 Hamelin Road, LE3 1JN

## Ward Councillors

Councillor Stephen Corral  
Councillor Elaine Halford  
Councillor Kulwinder Singh Johal

YOUR community. YOUR voice.



Leicester  
City Council

## Conduct Guidance

The behaviour of people at ward community meetings is important to the success of the meeting. Everyone attending today's meeting is kindly asked to comply with the following arrangements:

- Respect the views of others
- Keep to the Agenda
- One person speaks at a time
- Keep disruption to the minimum (mobile phones on silent) and no side discussions

If anyone does not comply with the guidance, they may be warned that they may be asked to leave the meeting.

## Making Meetings Accessible to All

**Access** – Meetings are held in a variety of community venues. We will only hold meetings in venues where there is suitable access for wheelchairs. If you have any concerns about accessing a venue by wheelchair, please contact the Democratic Support Officer on the number given below. If you feel you may not be able to hear what's being discussed at a meeting please contact the Democratic Support Officer.

### Braille / Audio tape / Translation

If you require this please contact the Democratic Support Officer (production times will depend upon equipment/facility availability).

**Filming and Recording the Meeting** - The Council is committed to transparency and supports efforts to record and share reports of proceedings of public meetings through a variety of means, including social media. In accordance with government regulations and the Council's policy, persons and press attending any meeting of the Council open to the public (except Licensing Sub Committees and where the public have been formally excluded) are allowed to record and/or report all or part of that meeting. Details of the Council's policy are available at [www.leicester.gov.uk](http://www.leicester.gov.uk) or from democratic Support.

If you intend to film or make an audio recording of a meeting you are asked to notify the relevant Democratic Support Officer in advance of the meeting to ensure that participants can be notified in advance and consideration given to practicalities such as allocating appropriate space in the public gallery etc.

The aim of the Regulations and of the Council's policy is to encourage public interest and engagement so in recording or reporting on proceedings members of the public are asked:

- ✓ to respect the right of others to view and hear debates without interruption;
- ✓ to ensure that the sound on any device is fully muted and intrusive lighting avoided;
- ✓ where filming, to only focus on those people actively participating in the meeting;
- ✓ where filming, to (via the Chair of the meeting) ensure that those present are aware that they may be filmed and respect any requests to not be filmed.

## **1. INTRODUCTIONS**

Councillors will elect a Chair for the meeting.

The Chair will introduce those present and make any necessary announcements.

The Chair and any other Councillors who are present will make any declarations of interest as required by the Councillors' Code of Conduct.

## **2. APOLOGIES FOR ABSENCE**

## **3. ACTION LOG OF LAST MEETING**

**Appendix A**

The Action Log for the last meeting, held on 27 July 2016, is attached for information and discussion

## **4. WARD COUNCILLORS' FEEDBACK**

The Ward Councillors will provide an update on local ward issues

## **5. LOCAL POLICING UPDATE**

Leicestershire Police will be at the meeting to provide an update on police issues in the Ward

## **6. CITY WARDEN UPDATE**

The City Warden will give an update on issues in the Ward

## **7. HIGHWAYS UPDATE**

Highways officers will be at the meeting to provide an update on highways issues in the Ward

## 8. WARD COMMUNITY BUDGET

**Councillors are reminded that under the Council's Code of Conduct they should declare any interest they may have in budget applications.**

An update will be given on the Ward Community Budget

## 9. DATE OF NEXT MEETING

To note that the next meeting will be held at 5.30 pm on Thursday 23 March 2017. The venue for this meeting will be advised nearer the date.

## 10. ANY OTHER BUSINESS

### **For further information, please contact**

Punum Patel, Ward and Community Engagement Officer  
(Tel: 0116 454 6575) (Email: [randeep.mattu@leicester.gov.uk](mailto:randeep.mattu@leicester.gov.uk))

or

Elaine Baker, Democratic Support Officer  
(Tel: 0116 454 6355) (Email: [Elaine.Baker@leicester.gov.uk](mailto:Elaine.Baker@leicester.gov.uk))

[www.leicester.gov.uk/communitymeetings](http://www.leicester.gov.uk/communitymeetings)

*Contact address: Leicester City Council, City Hall, 115 Charles Street, Leicester, LE1 1FZ*